



New Jersey Audubon – Summer Camp

COVID-19 Summary of Operations and Health Plan

February 5, 2021
(Subject to Revision from Federal and State Agencies)

New Jersey Audubon's priority is the health and safety of its staff, volunteers, campers and camp families. This plan has been developed following guidelines from Federal and State health departments including the Centers for Disease Control (CDC) and the New Jersey Department of Health.

NEW JERSEY AUDUBON'S PLAN FOR HEALTH AND SAFETY AT CAMP

Individuals of any age with underlying medical conditions are at higher-risk for severe illness if they contract COVID-19. They must obtain clearance from their primary care physician approving them to work at or attend NJA camps.

Keeping Your Children and Our Staff Safe

Camp Pre-Screening

- All staff/counselors are required to complete the Youth Camp Screening Form at the start of each day including temperature. Staff and camper temperatures must be below 100.4 degrees.
- All children are required to have their temperature taken by NJA staff upon arrival and parents must answer the Youth Camp Screening Form questions at every drop-off.
- Youth Camp Screening Forms will be kept in a locked cabinet in the office. Only the lead teacher, camp director and Director of Human Resources will have access to the logs to maintain confidentiality.
- Drop-off and pick-up will be coordinated to minimize group overlap. Individual centers will provide parents with site-specific procedures.

Infection Control Strategies

- All staff and children will maintain 6 feet of distance whenever possible.
- Staff and children will always wear masks except during activities where they are more than 6 feet apart and in separate designated sites such as at snack or craft time.
- Parents will wear masks at drop-off/pick-up.
- The camp director will wear a medical grade mask and gloves when administering first aid.
- If the camp teacher must make an exception to the 6-foot of separation, cumulative time with the child will be limited to less than 15 minutes.
- Each child and staff member will have access to alcohol-based hand sanitizer.
- Staff and children will practice recommended handwashing practices.
- NJA will avoid use of items that are not easily cleaned and disinfected.

Facilities

- All programs will take place outdoors with indoor classrooms used only during extreme weather conditions.
- Indoor spaces will be ventilated with open windows and fans.
- All indoor facilities will be cleaned and disinfected daily.
- Each group of children and staff will have access to a designated indoor bathroom with running water and soap.
- Each group will have an outdoor “home base” where the group will leave their belongings and get supplies for the day’s activities.
- Each group will remain separate and will not interact or share spaces with other groups.
- Individuals from outside NJA are limited in their interactions with staff and children, including parents during drop off/pick up.
- No transportation or food services will be provided, except for water.

Education and Training

- Staff is trained per the State of New Jersey Summer Camp requirements including on COVID-19 symptoms and response.
- Staff training will be conducted online as much as possible.
- Children and staff will be trained on proper cough and sneeze hygiene, and signs with graphics will be posted.
- Children and staff will be trained on proper hand washing techniques, and signs with graphics will be posted.
- Staff and children will practice proper use and removal of face masks on the first day of camp and reinforced as needed.
- Signs will be posted about COVID-19 prevention and control practices.

Response and Management for Covid-19

If a person has been exposed to COVID-19

- Any staff or child exposed to a person with COVID-19 may not work or attend NJA camps until they have completed a 14-day self-quarantine period following CDC guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>)

If a person has been infected by COVID-19:

- Following a COVID-19 infection, the individual must be cleared for release from isolation according to CDC guidelines prior to returning to camp. (<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/isolation.html>)

If a staff member or child develops symptoms of COVID-19 during a NJA program:

- The individual will be safely isolated from their group in a designated sick area.
- The individual will wear a mask while in the sick area.
- The parent/guardian will be notified.
- The child or staff member will be sent home or to a healthcare facility as soon as possible.
- The camp director will contact their County Health Department.

- The staff member or child will not be permitted to return to the NJA program until written permission is received from the individual's primary care physician and/or the individual has completed the required isolation period as per CDC guidelines.

If a group has a staff member or a child that is found to have a confirmed or probable case of COVID-19:

- Parents will be notified immediately.
- Individuals may not work at or attend NJA programs until completing self-quarantine and obtaining clearance from the individual's primary care physician.
- The camp director will contact the County Health Department.
- Thorough cleaning and disinfection of the facility will occur.
- Based on consultation with the local health department, the entire program may be closed based on level of contact and potential exposure.

Guidance from federal, state, and local health organizations and agencies cite the following best practices to stem the spread of COVID-19.

- Stay home if you are sick or have a sick family member.
- If you have a confirmed or suspect COVID-19 exposure, a 14-day self-quarantine period will be required.
- Cover your mouth and nose with a mask/cloth face cover when around other people.
- Cover your nose and mouth with a tissue when you cough or sneeze; dispose of the tissue promptly and clean your hands. If a tissue is not available use your elbow.
- Maintain Social Distancing (6 feet of separation) from others. Avoid contact with sick people.
- Avoid touching your eyes, nose and mouth. Germs spread this way.
- Clean and disinfect surfaces and objects in common use areas or that have been handled by multiple people.
- Wash your hands with soap and water for at least 20 seconds after touching commonly used surfaces such as doorknobs and handrails and any shared equipment. If soap and water are not available, use an alcohol-based hand rub with at least 60% alcohol.